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## **CHAPTER FOUR**

### **PATROL OPERATIONS**

#### Patrol Functions/Services

##### Standard 400 - Patrol Responsibilities and Functions

**A written directive establishes the responsibilities and functions of the Patrol operation.**

##### Standard 401 - Information Sharing

**A written directive establishes a policy which encourages communication, coordination and cooperation between Patrol shifts and other components of the agency.**

##### Standard 402 - Emergency Services

**Law enforcement emergency services shall be available at all times within the agency's jurisdiction.**

Guideline: This standard ensures that basic emergency law enforcement services are available to the public at any time. If an agency is unable to provide this level of service itself, it should be provided through agreement with another agency.

#### Patrol Assignments

##### Standard 410 - Patrol Assignments

**A written directive establishes procedures for staffing the Patrol function, including shift assignments, work assignments and days off.**

Guideline: A defined method of assigning officers and supervisors to shifts should be developed and consistently followed.

##### Standard 411 - Patrol Staffing

**A written directive establishes the minimum number of uniformed Patrol officers and supervisors required by shift, time of day and day of week.**

##### Standard 412 - Patrol Supervision

**A written directive identifies the circumstances and incidents that require the presence of a supervisor.**

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## Standard 413 - Shift Rotation

**A written directive establishes the frequency of and procedures for shift rotation.**

Guideline: An agency should specify the length of time officers and supervisors will be assigned to a particular shift, whether it is rotating or permanent, and the procedures used for shift reassignment, such as seniority, mandatory rotation, etc.

## Roll Call

### Standard 420 - Roll Call

**A written directive establishes the procedures for conducting roll call briefings, including frequency and content.**

Guideline: Roll call briefings should be consistently used to ensure officers are provided adequate information and training to effectively perform their assigned duties.

## Incident/Crime Scene Command

### Standard 430 - Incident/Crime Scene Command

**A written directive establishes procedures for command and control of an incident or crime scene.**

Guideline: A clearly written directive is needed to affix responsibility and establish authority when managing an incident or crime scene so that the operation or investigation may be properly conducted.

## Specialized Equipment

### Standard 440 - Specialized Equipment

**A written directive establishes criteria for use of specialized equipment by Patrol personnel.**

Guideline: Specialized equipment (e.g., radar and night viewing scope) should be approved and regulated in order to provide for safety and uniformity in their use. The directive should address the subject of employee training prior to the use of specialized equipment.

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## Radio Communication

### Standard 450 - Radio Communication

**All Patrol personnel shall have constant access to radio communication equipment.**

Guideline: While constant radio communications is not always feasible in all areas of the state, every effort should be made to maximize radio communications.

## Vehicles

### Standard 460 - Vehicle Marking

**A written directive specifies that vehicles used primarily for Patrol purposes shall be conspicuously marked as mandated by law.**

### Standard 461 - Vehicle Equipment

**A written directive specifies the equipment to be contained in each Patrol vehicle and a method of inspection and replacement of missing and disposable items.**

Guideline: All vehicles used in routine Patrol duties should be equipped with those items necessary to handle emergencies and routine duties.

### Standard 462 - Vehicle Use

**A written directive establishes rules for the use of emergency equipment on Patrol vehicles.**

### Standard 463 - Vehicle Response

**A written directive establishes protocol for responding to routine and emergency requests for service.**

Guideline: The agency should classify service requests as routine, urgent or emergency. Classification permits prioritization of more serious requests for service and specifies when emergency lights and siren should be utilized.

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